

RTI DISCLOSURES (2021-22)

1. Organisation and Function

S. No.	Item	Details of disclosure	Information / Relevant Web Link																		
1.5	Rules, regulations, instructions manual and records for discharging functions [Section 4(1)(b)(v)]	(i) Title and nature of the record/manual/ instruction.	<p>Title and nature of the record/manual/ instruction, which are available on the website of PFC for general public is given below :-</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Name/ Title of the document</th> <th style="text-align: center;">Weblink</th> </tr> </thead> <tbody> <tr> <td>Annual Reports of PFC</td> <td>https://www.pfcindia.com/Home/VS/72</td> </tr> <tr> <td>Policy for Prevention of Frauds in PFC</td> <td>https://www.pfcindia.com/Home/VS/65</td> </tr> <tr> <td>Fair Practices Code of PFC in terms of Reserve Bank of India (RBI) Guidelines</td> <td>https://www.pfcindia.com/Home/VS/62</td> </tr> <tr> <td>The Code of Business Conduct & Ethics for Board Members and Senior Management</td> <td>https://www.pfcindia.com/Home/VS/63</td> </tr> <tr> <td>Code for Prevention of Insider Trading in PFC Equity Shares/ Securities</td> <td>https://www.pfcindia.com/Default/ViewFile/?id=1614952208955 Insider Trading Code Amended05032021.pdf&path=Page</td> </tr> <tr> <td>Policy on Materiality of Related Party Transactions</td> <td>https://www.pfcindia.com/Default/ViewFile/?id=1561552784406 Final%20Policy%20on%20RPT%2017052019.pdf&path=Page</td> </tr> <tr> <td>Policy Determining Material Subsidiaries</td> <td>https://www.pfcindia.com/Default/ViewFile/?id=1561552854274 Final%20Policy%20for%20Material%20Subsidiary17052019.pdf&path=Page</td> </tr> <tr> <td>Whistle Blower Policy</td> <td>https://www.pfcindia.com/Default/ViewFile/?id=1490188785276 WBP.pdf&path=Page</td> </tr> </tbody> </table>	Name/ Title of the document	Weblink	Annual Reports of PFC	https://www.pfcindia.com/Home/VS/72	Policy for Prevention of Frauds in PFC	https://www.pfcindia.com/Home/VS/65	Fair Practices Code of PFC in terms of Reserve Bank of India (RBI) Guidelines	https://www.pfcindia.com/Home/VS/62	The Code of Business Conduct & Ethics for Board Members and Senior Management	https://www.pfcindia.com/Home/VS/63	Code for Prevention of Insider Trading in PFC Equity Shares/ Securities	https://www.pfcindia.com/Default/ViewFile/?id=1614952208955 Insider Trading Code Amended05032021.pdf&path=Page	Policy on Materiality of Related Party Transactions	https://www.pfcindia.com/Default/ViewFile/?id=1561552784406 Final%20Policy%20on%20RPT%2017052019.pdf&path=Page	Policy Determining Material Subsidiaries	https://www.pfcindia.com/Default/ViewFile/?id=1561552854274 Final%20Policy%20for%20Material%20Subsidiary17052019.pdf&path=Page	Whistle Blower Policy	https://www.pfcindia.com/Default/ViewFile/?id=1490188785276 WBP.pdf&path=Page
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		<p>Policy on Materiality of Events/Information for disclosure to Stock Exchanges.</p> <p>Policy on Procurement Plan- Annual Procurement Plan</p> <p>Policy on Dividend Distribution</p> <p>Policy for training of Board Members</p>	<p>https://www.pfcindia.com/Home/VS/68</p> <p>https://www.pfcindia.com/Home/VS/125</p> <p>https://www.pfcindia.com/Default/ViewFile/?id=1546009180778_DividendDistribution.pdf&path=Page</p> <p>https://www.pfcindia.com/Default/ViewFile/?id=1519129010410_CCE20022018ENG.pdf&path=Page</p>
	<p>(ii) List of Rules, regulations, instructions manuals and records.</p> <p>(iii) Acts/ Rules manuals etc.</p>	<p>Important Manuals which are being used by the employees of the Company for discharging their functions are given below:</p> <ul style="list-style-type: none"> • HR manual, • Procurement manual, • Vigilance manual, • Resource Mobilization Manual (Domestic and International) • Servicing Manual (Domestic and International), • Investment Manual, • Risk Management Policy etc. • Delegation of Power <p>The following statutory records are also maintained by PFC :-</p> <ul style="list-style-type: none"> • Register of Members, • Register of Directors and KMPs, • Register of Charges and • Register of Contracts or Arrangements in which Directors are interested, etc. 	
	<p>(iv) Transfer policy and transfer orders</p>	<p>The Transfer policy and transfer orders are placed at the below mentioned link:-</p> <p>https://www.pfcindia.com/Home/VS/10176</p>	