



**POWER FINANCE CORPORATION LIMITED**  
(A Government of India Undertaking)  
'Urjanidhi' 1 Barakhamba Lane,  
New Delhi-110 001.  
Website: [www.pfcindia.com](http://www.pfcindia.com)

**Advertisement No: 01/Retired Consultant/2019**

Power Finance Corporation Ltd. (PFC) a Navratna Public sector undertaking Company providing financial assistance to the various entities in the Power Sector has consistently been rated as "Excellent" by the Government of India. PFC is presently looking for retired personnel as a "Consultant" to look after specific activities and able to perform professional, objective and impartial work in its CSR function with highest standard of ethics.

PFC intends to award job contract as "Consultant" for PFC's CSR project(s) in Aspirational Districts in the following States:

S no.	Aspirational Districts/State	No. of Requirement as Consultants
1	Khammam and Bhupalapalli in Telangana	One (1)
2	Shravasti in Uttar Pradesh	One (1)
3	Ferozpur in Punjab	One (1)

The Consultant Job contract shall be for a period of six months, extendable purely on specific-need basis. In any case, the contract shall not exceed more than two years.

**Job Specification / Scope of Work:**

- To facilitate in monitoring physical progress of on-going and upcoming CSR Projects as per the project Terms & Conditions and successful completion of project(s) in Aspirational District allotted.
- To undertake necessary inspection visits to the project sites whenever felt necessary and submitting reports/information to PFC as & when required.

- c. To coordinate with respective Distt Administrations to collect relevant documents, certificates, Utilization Certificates (UCs) and other necessary records for onward submission to PFC.
- d. To liaison with respective District administrations to attend meetings on the project, if required.
- e. To assist in overall monitoring of the project.
- f. To assist in Handing over the assets created under this project to the respective departments in District administration as may be applicable.
- g. Any other work as may be assigned from time to time by PFC's CSR Unit.

**Detailed scope of work shall be provided in the event of appointment along with Terms & Conditions**

**Minimum Eligibility Criteria**

S no.	Aspirational Districts/State	Eligibility
1	Khammam and Bhupalapalli in Telangana	Applicants must be from Telangana State; Preference may be given to local candidates of Khammam and Bhupalapalli Districts.
2	Shravasti in Uttar Pradesh	Applicants must be from Uttar Pradesh State; Preference may be given to local candidates of Shravasti Distt.
3	Ferozpur in Punjab	Applicants must be from Punjab State; Preference may be given to local candidates of Ferozpur Distt.

- a. Should be a retired employee from Central or State Power Utilities/Government Departments/Govt. Undertakings/PSUs/PSBs (State and central) etc. and holds a Graduate Degree in any discipline from University/Institute recognized by UGC/AICTE.
- b. Should be medically fit to carry out the consultancy assignment (a self-certification to be provided in that regard).
- c. Knowledge of communication in Telugu/Hindi/Punjabi as applicable to the above project locations is a must. Besides, the candidate needs to have working knowledge in English.
- d. **Maximum age limit is 65 years;** however, relaxation upto 5 years will be considered for those having experience in handling Distt Admn. works/projects.

**Emoluments and Benefits:**

<b>Designation</b>	<b>Emolument (Rs.)/ per day</b>	<b>Monthly monetary ceiling (Rs.)</b>
Consultant	1,700	44,200

The emoluments would be inclusive of all taxes other than GST. The GST would be reimbursed subject to submission of proof of payment.

- a. Expenditure for local travel for official purposes shall be reimbursed upto 90 litres of petrol.
- b. Reimbursement towards monthly rental and call charges in respect of mobile and data card for internet shall be reimbursed with ceiling of Rs. 2,400 per month.
- c. TA/DA for Official travel: TA/DA will be paid as per entitlement of a Manager rank in PFC.
- d. The emoluments are fixed and considered for 26 days working/month.
- e. No leave shall be granted to the Consultant. There shall be pro-rata deduction from monthly emoluments for the period of absence.
- f. All payment shall be claimed by the consultant as per the above terms and conditions and would be subject to the acceptance of ED (CSR)/ Unit Head (CSR).
- g. HRA @15% of monthly monetary ceiling.

The above are the minimum emoluments and benefits; however, deserving candidates may be considered for higher emoluments and benefits, based on their previous experience, designation held and last drawn pay etc in accordance to relevant rules of PFC in force.

**General Instructions:**

- a. Only Indian Nationals are eligible to apply
- b. Selected candidates shall be stationed at their respective project locations/districts as may be applicable.
- c. Age, Qualification, experience stipulated above should be as on the date of advt.
- d. The engagement of consultant is purely on contract basis and does not provide any claim for permanent absorption.
- e. While applying, the candidate should ensure he/she fulfills all the eligibility criteria and particulars/information furnished is correct. In case it is detected that the information provided is false/incorrect/suppression of information, the candidature will automatically stands cancelled. If it is detected after the engagement of consultancy, the contract will be terminated without serving any notice.
- f. Candidate must produce the relieving order and last pay slip from their last served organization in the event of selection.
- g. Candidate should possess valid e-mail ID and contact number for any necessary further communication and candidate should also be equipped with laptop and mobile with internet connection.

- h. Selected candidate may be required to travel to CSR project sites as directed by CSR in-charge of PFC and his/her services may be utilized in the upcoming CSR projects if required, in any other Aspirational districts be allotted to PFC in the respective states mentioned above.
- i. PFC Management reserves right to give weightage in selection to the candidates based on their competencies, qualifications and relevant experience and the requirement of the Corporation. Decision of PFC Management regarding selection will be final. PFC Management reserves the right to cancel the selection process at any stage. Corrigendum if any; related to this advt. shall be given only on PFC website [www.pfcindia.com](http://www.pfcindia.com)
- j. Incomplete applications or applications received beyond the cut-off date will be summarily rejected
- k. Courts of Jurisdiction will be at New Delhi.
- l. PFC will not be responsible for any postal delays in submission of applications within the specified cut – off time
- m. In case of any ambiguity arises on account of interpretation in version other than English, English version will prevail.

#### **HOW TO APPLY:**

Eligible retired personnel would be required to apply in prescribed format available at PFC's website i.e. [www.pfcindia.com](http://www.pfcindia.com) (career page) from **1000 hours on October 01, 2019 to 1700 hours on October 10, 2019**. Applicants are required to take a print out of the format and fill up the complete information. A recent passport size photograph must be affixed on the Application form along a self-attested photo copy of proof of date of birth, category, qualifications, experience and last emoluments drawn in a cover superscribing "APPLICATION FOR ENGAGEMENT OF CONSULTANT FOR CSR PROJECTS" addressed to " Manager (HR), Power Finance Corporation Limited, 1, Urjanidhi, Barakhamba Lane, New Delhi – 110 001" should reach by October 10, 2019

Note: No further discussion/ interface will be granted to applicants whose applications have been disqualified. PFC reserves the right to accept or reject any or all the applications without assigning any reason whatsoever.

